

HOW TO ENQUIRE RATES



Enquire rates and create shipments

Calculate rate costs based on shipping details provided. Rates will be displayed instantly. The rate displayed is an estimate only and additional fees and surcharges may apply. Toll's standard terms and conditions apply to the delivery of all goods.

RATE ENQUIRY

This document provides a guide to rate enquiry.

RATE ENQUIRY

1. Select **RATE ENQUIRY**

Note: You can also access Rate Enquiry from the main menu.

2. Select the **TOLL CARRIER** and **SERVICE**
3. Select the **DISPATCH DATE**
4. Select the **ACCOUNT NUMBER**
5. Select the **ORIGIN SUBURB & POST CODE** and **DESTINATION SUBURB & POSTCODE**

Note: You can even retrieve an address saved in the Address Book.

6. Enter **ITEM DESCRIPTION, NO. OF ITEMS** and **TOTAL WEIGHT**
7. Selecting **SAVE TEMPLATE** will save the entered details as a template (Optional)
8. Click **PRICE NOW** to get the rates
9. After getting the rates, to turn a rate into a shipment, select **CREATE A SHIPMENT** button.

MyToll Dashboard

- 1. **Rate Enquiry**
- 2. **Toll carrier** (Select Toll carrier)
- 3. **Service** (Select service)
- 4. **Dispatch date** (Thursday, 17 Dec 2020)
- 5. **Account number** (Select account)
- 6. **Enter item description** (e.g. Pallet or Carton)
- 7. **No. of Items** (1) and **Total weight** (1 kg)
- 8. **Price Now**
- 9. **Create A Shipment**

Rate Enquiry

Total Charge: AUD \$33.58

Rate: AUD \$30.63 | GST: AUD \$3.06

Note: This is an estimate only. Results may vary if actual details differ. Transit Times exclude weekends/public holidays. International Air Documents may incur extra 24 hours subject to commodity type and local customs clearance. Delivery outside metro areas may increase time.

READ THIS NEXT.
Quick Reference Guide
How to Create a Shipment

For more Help and Tips visit mytoll.com