



Toll Lite 2.0.13 Update

Please read the below carefully before proceeding any further


There are two scenarios when installing Toll Lite 2.0.13 – a “New install” or an “Existing Install”.

If you do not have Toll Lite already, or wish to start with a ‘clean’ installation, simply follow the [new install](#) instructions.

If you have an existing installation and wish to keep your old data, please read the [existing install](#) instructions. These instructions have been written for Windows XP, Windows Vista and Windows 7 respectively. Please find the suitable operating system in this pdf when following these steps for an existing install.

New install

Please note only administrators on the PC with install and uninstall privileges should attempt the following steps.

- 1-** Click [here](#) to visit the Toll Lite webpage. Click on the link **Latest Toll Lite version 2.0.13** to either run or save the installer file.
- 2 -** Go through the installer prompts to install Toll Lite
- 3 -** Click “Close” to finish the installation.
- 4 -** Look for the Toll Lite shortcut  on your desktop. You will be prompted with an Application Form. Please fill in the details with your sender details and click “Transmit”. A Toll Lite Administrator will contact you within the next business day to activate your Toll Lite via email.
- 5 -** If there are any issues with any of the steps or, they appear to be too complicated, please contact the Toll Lite Helpdesk on **1300 884 732** for assistance, or email tollite_support@toll.com.au

Existing Install

If you have an existing installation of Toll Lite 2.0.12 and wish to keep your old data, please attempt these steps. There are separate procedures for Windows XP and for Windows Vista and Windows 7. Ensure you follow your operating system’s procedure.



It is ideal for your Administrator or IT department to go through these steps.

Please also backup your Address Book for safe keeping.



- Open your Toll Lite
- Click "Address Book"
- Click "Export" and save the .csv file

Windows XP

Part 1 – Backup your old data

- 1 – Click Start  and then "My Computer".
- 2 - Navigate to C:\Documents and Settings\All Users\Toll Lite\ - this is where your Toll Lite data is kept.
- 3 – Right click on the file Toll Lite.mdb  and click "Copy". Then "Paste" the file on your desktop, USB, or somewhere you know.




Part 2 – Uninstall the existing copy of Toll Lite

- 1 – Click Start  and click "Control Panel".
- 2 – Double click on "Add or Remove Programs"  Wait for the list to be populated.
- 3 – Select Toll Lite from the list and click "Remove". If you do not see remove, you are not the administrator. Please contact your Administrator or IT to follow these steps.

Part 3 – Download the new version and install

- 1 - Click [here](#) to visit the Toll Lite webpage. Click on the link **Latest Toll Lite version 2.0.13** to either run or save the installer file.
- 2 - Go through the installer prompts to install Toll Lite
- 3 - Click "Close" to finish the installation.


Part 4 – Restore the backed up data

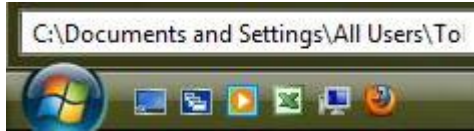
- 1 – Right click and copy the old Toll Lite.mdb  you copied in Part 1.
- 2 - Click Start  and click "My Computer".
- 3 - Navigate to the new path C:\Users\Public\Toll Lite\
4 – Within the folder, right click and "Paste" the file.
- 5 – You will receive a prompt from Windows requesting you to confirm the file replace. Please click "Yes".
- 6 – Open Toll Lite from your shortcut on the desktop  - Toll Lite should open up with all of your existing data.

Windows Vista

Part 1 – Backup your old data


1 – Copy this red link <C:\Documents and Settings\All Users\Toll Lite\>

2 – Click Start  - within the search bar "Paste" the link.



3 – Files will populate. Right click on the file Toll Lite.mdb  and click "Copy". Then "Paste" the file on your desktop, USB, or somewhere you know.

Part 2 – Uninstall the existing copy of Toll Lite

1 – Click Start  and click "Control Panel".

2 – Double click on "Programs and Features"  Wait for the list to be populated.

3 – Select Toll Lite from the list and click "Uninstall". You can also right-click and select "Uninstall". If you do not see "Uninstall", you are not the administrator. Please contact your Administrator or IT to follow these steps.

Part 3 – Download the new version and install


1 - Click [here](#) to visit the Toll Lite webpage. Click on the link **Latest Toll Lite version 2.0.13** to either run or save the installer file.

2 - Go through the installer prompts to install Toll Lite

3 - Click "Close" to finish the installation.

Part 4 – Restore the backed up data


1 – Right click and copy the old Toll Lite.mdb  you copied in Part 1.

2 - Click Start  and click "Computer".

3 - Navigate to the new path C:\Users\Public\Toll Lite\

4 – Within the folder, right click and "Paste" the file.


5 – You will receive a prompt from Windows requesting you to confirm the file replace. Please click "Copy and Replace".

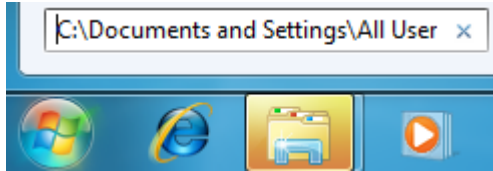
6 – Open Toll Lite from your shortcut on the desktop  - Toll Lite should open up with all of your existing data.


Windows 7

Part 1 – Backup your old data


1 – Copy this red link <C:\Documents and Settings\All Users\Toll Lite\>


2 – Click Start  - within the search bar "Paste" the link.



3 – Files will populate. Right click on the file Toll Lite.mdb  and click "Copy". Then "Paste" the file on your desktop, USB, or somewhere you know.

Part 2 – Uninstall the existing copy of Toll Lite

1 – Click Start  and click "Control Panel".

2 – Click on the link "Uninstall a program" on the bottom left  Wait for the list to be populated.

3 – Select Toll Lite from the list and click "Uninstall". You can also right-click and select "Uninstall". If you do not see "Uninstall", you are not the administrator. Please contact your Administrator or IT to follow these steps.

Part 3 – Download the new version and install


1 - Click [here](#) to visit the Toll Lite webpage. Click on the link **Latest Toll Lite version 2.0.13** to either run or save the installer file.

2 - Go through the installer prompts to install Toll Lite

3 - Click "Close" to finish the installation.

Part 4 – Restore the backed up data


1 – Right click and copy the old Toll Lite.mdb  you copied in Part 1.

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3 - Navigate to the new path C:\Users\Public\Toll Lite\

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6 – Open Toll Lite from your shortcut on the desktop  - Toll Lite should open up with all of your existing data.